

Saint Joseph Cathedral Pastoral Council
Meeting Minutes
September 27, 2011

Opening Prayer:

- Michael Elton called the Pastoral Council meeting to order at 7:08 pm.
- Father Michael Gribble led the Council with the "The Pastoral Council Prayer".

Roll Call:

- Secretary April Griffith Taylor led the roll call.
- o Absences –
 - **Jim Desmond** **Excused**
 - **Laura Farnham** **Excused**
 - **Mark Farnham** **Excused**
 - **Jim Gorski** **Excused**
 - **David Owens** **Excused**
 - **Corey Schaal** **Excused**
 - **Elizabeth Roach** **Excused**
 - **Donna Sims** **Excused**
 - **Nancy Thornock** **Excused**

Approval of Minutes:

- Michael Elton welcomed Tom Kernan to the meeting as the representative of the Stewardship Committee.
- Michael asked the Council to refer to the August 30, 2011 Meeting Minutes (handout #1) and recommend any changes or additions. There were none.
- David Garick made a motion to approve the August 30, 2011 meeting minutes and Matt Harper seconded the motion. Minutes were unanimously approved by Council.

Rector's Report:

- Father Michael Gribble will begin a periodic column in the bulletin entitled "Ranting of the Rector". The first will be thanking everyone who participated in The Cunneen Project. He wants parishioners to understand that it is understood that for those members who cannot afford to give or increase their giving, we understand and will continue to pray for your financial futures.
- Work at the university is going well and he likes it very much. Father Gribble stated that his retirement is approaching for him and he is appreciative of the progress that our Cathedral has made to date.
- Father Gribble stated that the physical structure of the building worries him. We need structural engineers to inspect the building. It is time to get serious about the physical structure of the building. Barbara Garick expressed concern about the safety of our parishioners if the building is not structurally sound. Marilyn Tomasi made a motion for Father to deliver a written message from Council expressing our concern and asking that the building be inspected as soon as possible by structural engineers. Matt Harper seconded the motion and the motion was unanimously approved. Council scripted the letter to be sent.
- Father Gribble said that during our upcoming retreat on October 11th at St. Theresa's Retreat Center, he will review the updated new Roman Missal. It is very important that we review and address these changes.
- Father Gribble announced that Lady Barbara Garick has been accepted to the Holy Order of the Sepulcher.

Deacons' Report:

- Deacon Tom Johnston announced that we have 34 participants who have registered to attend the Liturgical Ministers Appreciation gathering on October 11th.
- The Deacon would like the Council to consider sending a card to Joanne Butler. Father Gribble said that we could write to her through www.CaringBridge.com/joannbuttler.

Chairman's Announcements

- Michael Elton spoke Mark Farnham and Mark send his regrets that he and Laura cannot attend the meeting. By the time of our next PC meeting, there will be another little Farnham
- Michael Elton asked the Council for their suggestions regarding November and December meetings considering that they are scheduled so close to Thanksgiving and Christmas. It was decided that meetings would remain as scheduled.
- Michael expressed concern over follow-up that is needed when parishioners express an interest in becoming involved in parish committees and volunteer groups.

- Tom Kernan committed the Stewardship Committee to handle these tasks and will submit a plan of action.
- Michael Elton addressed the chairs of all committees and groups expressing the importance of completing monthly written reports and how they do on time spent at the council meeting. Michael suggested that we switch to bi-monthly reports and that we split the reporting period. The reports will be scheduled as follows:

October: Cathedral Events, Liturgical Ministers, Knights of Columbus, Social Concerns and Justice Committee, PSR, and Stewardship Committee

November: Spiritual Life, RCIA, Deanery, Vocations Committee, Society of St. Vincent De Paul

As Needed: Finance Committee, Parish Committee, Music Department, IT Committee

Old Business/Action Items:

- The Stewardship Committee is beginning to make progress in the project of contacting those who submitted offertory commitment forms during the Cunneen Project that are not registered parishioners. Final count at the next meeting.
- Michael Elton asked about the progress of the **FaceBook Page**. David Garick said the project is completed. Michael Chow suggested that we add an announcement in the bulletin asking parishioners to "like us" on **FaceBook**. The Facebook logo will also be added to the bulletin as well as the website.
- Sherri Dembinski announced that she made a bulletin announcement in the bulletin regarding recruitment for the Liturgical Ministry at the 5:15 PM mass.
- Felecia Krakowka addressed concerns regarding the **Works of Anastasi** event being held during Advent. Felecia is concerned about fundraising during the month of December, so she proposed holding it during the month of April. The Catholic Foundation will still host this event, and the artist requested that the exhibit be continued at the Cathedral for audiences to enjoy it at a more affordable donation. This will require that the Cathedral would need to secure the premises and to insure this space. The area of display will be near the Bishop's Bar area. Permanent metal bars will need to be installed to secure that end of the undercroft and Felecia announced that funding for this expensive project has been secured from a private donor. Marilyn Tomasi expressed a concern regarding the space to be used for the exhibit in The Catholic Center. This is subject is still in discussion. A reception after the exhibit will still be held. Members of the ad hoc committee working with Felecia on this project are Father Gribble, Marilyn Tomassi, Ann Pizzuti, Michael Elton and Joe Anastasi.
- Felecia Krakowka did a presentation on the **Cathedral Branding Project**. Marketing the Cathedral is important and a way for us to effectively communicate. We need to get more streamlined in our advertising/promotional materials. Branding will help us with that effort. Felecia showed the Council some examples of what logos that we are currently using. Marilyn Tomasi suggested that this could be an opportunity for parishioners who have these skills to serve on a committee. Father Gribble agreed that a committee should be formed and Felecia and Marilyn head up this committee. Members of the ad hoc committee working with Felecia on this project are Marilyn Tomasi and Dave Garick.
- Michael Elton reported that the **Pew Cards** have been printed and new parishioner welcome packets are ready. Don Leonard volunteered to link the welcome packet information to our Cathedral website.
- Michael Elton addressed recruitment of volunteers for rectory distribution lunch packets. Phil Renico announced that we are covered for the morning now, but we have a challenge to get volunteers for the afternoon shift (from 4:00 – 4:30 pm).
- Renee Morkassel announced the date has been set for the pilgrimage to **the Maria Stein Shrine** for Sunday, November 6. We will be arriving at 11:30 am. We will celebrate Mass and arrange a guide and visit to a local restaurant.
- Michael Elton said that we need to submit more ideas to Nancy Thornock for "Did You Know..." Michael asked the 3 new Pastoral Council members to contribute 3 ideas before next meeting.

New Business

Michael Elton announced that we had no time to address any/all new business.

Strategic Question

- No strategic question will be discussed this month.

Closed Session:

- No closed session was held.

Next/Future Meetings:

- Michael Elton announced the next Pastoral Council meeting will be held on Tuesday, October 25, 2011 at 7:00 pm.

- Written updates on Committees and Organizations due to Secretary by October 18 20th.

Closing Prayer:

- Deacon Tom Johnston led the council in closing prayer at 8:26 pm.