

Saint Joseph Cathedral Pastoral Council
Meeting Minutes
October 25, 2011

Opening Prayer:

- Michael Elton called the Pastoral Council meeting to order at 7:05 pm.
- Father Michael Gribble led the Council with the "The Pastoral Council Prayer".

Roll Call:

- Secretary April Griffith Taylor led the roll call.
- o Absences –
 - **Jim Desmond** **Excused**
 - **Laura Farnham** **Excused**
 - **Mark Farnham** **Excused**
 - **Jim Gorski** **Excused**
 - **Matt Harper** **Excused**
 - **David Owens** **Excused**
 - **Donna Sims** **Excused**
 - **Nancy Thornock** **Excused**
 - **Marilyn Tomasi** **Excused**

Approval of Minutes:

- Michael asked the Council to refer to the September 27, 2011 Meeting Minutes (handout #1) and requested any changes or additions.
- Father Michel Gribble said that his column would be "periodic" and not a regular column contribution in the bulletin.
- Michael Elton asked Felecia Krakwoka to verify the number of volunteers who are serving on her art exhibit sub-committee and Cathedral Branding project.
- Corey Schaal made a motion to approve the August 30, 2011 meeting minutes with the noted changes and Phil Renico seconded the motion. Minutes were unanimously approved by Council.

Rector's Report:

- Father Michael Gribble will solicit the help of James Luckino (A forensic architect recommended by Ron Pizzuti, to come in and make a list of his recommendations of projects that must be done (i.e. plaster falling) to improve the physical condition of the Cathedral and the list will be given to Bishop Campbell.
- Michael Chow said that he knows James Luckino and believe that he is capable and competent for the work.
- On November 13, Father Gribble will show a DVD of the new Roman Missal after the 8:00 am and 10:30 am Masses. He will need some help with set-up of the AV equipment. Michael Chow volunteered his services.

Deacons' Report:

- Deacon Tom Johnston reported that the Bryden Place Nursing Home would like us to once again provide Christmas Gifts for its residents. They have a new giving campaign manager, Amanda Williams. The "Giving Tree" project will be coordinated alog with St. Vincent de Paul Christmas Giving activities.
 - o November 13 – Pick up gift lists from Bryden Place and prepare Giving Scrolls.
 - o November 27 – Giving Tree placed in the Reconciliation Room. Giving Scrolls will be placed on the Giving Tree.
 - o November 27 – December 18 – Giving Scrolls can be taken from the Giving Tree by Cathedral Parishioners. Gifts purchased and wrapped. Scrolls attached to gifts for ID purposes/Gifts placed in the Reconciliation Room.
 - o December 18 – December 23 – Gifts will be delivered to Bryden Place.
- Deacon Tom Johnston recommend to Pastoral Council that they appoint a committee member plan the next year's Annual Liturgical Ministers Appreciation Supper and Evening of Reflection and Prayer service.

Chairman's Announcements

- Michael Elton's only announcements will be discussed as we proceed through the Action Items.

Old Business/Action Items:

- The **Stewardship Committee** has contacted all who made financial pledges during the Cunneen campaign who were not registered parishioners. Seven new parishioners were signed-up during that time.
- A bulletin announcement has been running in an effort to recruit new LM's for masses that badly need them and also to recruit volunteers to distribute food from the rectory.
- Michael Elton said that he contacted Bishop Hartley School for volunteers for food distribution but has not heard back. Kim Mattox said that she has not met with Bishop Watterson for volunteers yet.
- Michael Elton said that although Jim Desmond is not here today, but he is working on the pictures of the Catechumens and Candidates of RICA.
- Michael Elton announced that Mark Farnham will have our financial updates next month. Mark is not here today but will anticipate a report next month.
- Michael Elton thanked Michael Chow for uploading our **FaceBook Page** logo is in the bulletin!
- Michael Elton said that we will remove item #8 referring to Pew Cards from the Action Items. Michael and David Owens have discussed what will be done regarding **Pew Cards**. David was disappointed at the attendance of the Hospitality Committee meeting. David and Michael decided that instructions will be emailed to committee members as well as instructions posted in the sacristy so that the committee members can remember what to do with the pew cards. Michael said that this item will be removed because it is settled.
- Michael Elton said that Don Leonard answered our questions about uploading the **Time and Talent Form** into the Cathedral website. Don said that he had a slight problem with the new version of Adobe 10 and a possible cost associated with an upgrade. Michael Chow offered to meet with Don after this meeting to discuss specific details.
- The Stewardship Committee is working on a current plan to be sure all potential volunteers of Time and Talent are contacted..
- Renee Morkassel announced the date has been set for the Pastoral Council pilgrimage to **the Maria Stein Shrine** for Sunday, November 6. We'll leave the Cathedral as a group at 9:00 AM and be back by 5:30 PM. Everything is arranged including Father Mike's celebration of mass at the shrine, our tour and luncheon reservations.
- Michael Elton asked that Kim Mattox, Elizabeth Roach and Phil Renico for their progress regarding the "Did You Know..." facts. Elizabeth had a question about finding answers to Cathedral questions and the Council provided her with places to go to find that information. Item has been removed from the Action Items List.
- Kimberly Mattox asked about our **Cathedral Emergency Exit Plans** for the Cathedral. She has a friend who can help us with someone to help us out. Father Gribble would like to know the plan but wants to know about any additional work that would be done in order to meet code. Michael Chow said that we would most likely be grandfathered under state codes.
- Michael Elton pointed out to the Council that the "**Standing Items**" have been removed from the Action Items handout.

New Business

- Michael Elton announced that we have two items that we decided that we wanted to send out to parishioners each year. A **Stewardship Form** should be sent out sometime in the early summer. The other form was the **Time and Talent Form** will also be sent out. Sherri Dembinski feels that we should begin sending this form out now. Father Michael said that we needed to wait until after the first of the year. This will be coordinated by the Stewardship Committee.
- Michael Elton asked Pastoral Council to look through their packets for the copy of the letter that will be sent by Father Gribble to Bishop Campbell. Corey Schaal asked that we make a few grammatical corrections be made to the document. It was approved for Father Mike to deliver.
- Michael Elton wanted to ask the Council to review the Monthly New Parishioner Welcome Reception handout.
- Michael said that each month (in coordination with the Stewardship Committee) various groups/committees of the Cathedral will host a reception for our new parishioners. The idea of "coffee and doughnuts" had been around for a long time and it has been successful, but more is needed to welcome these new parishioners to our Cathedral.

Strategic Question

- No strategic question will be discussed this month.

Closed Session:

- No closed session was held.

Next/Future Meetings:

- Michael Elton announced the next Pastoral Council meeting will be held on Tuesday, November 29, 2011 at 7:00 pm.
- Written updates on Committees and Organizations due to Secretary by November 22nd.

Closing Prayer:

- Deacon Tom Johnston led the council in closing prayer at 8:28 pm.