

Saint Joseph Cathedral Pastoral Council
Meeting Minutes
July 26, 2011

Opening Prayer:

- Michael Elton began the Pastoral Council meeting at 7:04 pm.
- Father Michael Gribble led the council with the "The Lord's Prayer".

Roll Call:

- Secretary April Griffith Taylor led the roll call.
- o Absences –
 - **Jim Gorski** **Excused**
 - **Nancy Thornock** **Excused**
 - **Matt Harper** **Unexcused**
 - **Marilyn Tomasi** **Excused**
 - **Felecia Krakowka** **Excused**
 - **Donna Sims** **Excused**
 - **Nancy Thornock** **Excused**

Approval of Minutes:

- Michael Elton asked the council to refer to the June 25, 2011 Meeting Minutes (handout #1) for any changes or additions. There were none.
 - Corey Schaal made the motion to approve the amended September 28, 2010 meeting minutes and Elizabeth Roach seconded the motion to approve the minutes. Motion was unanimously approved by Council.

Rector's Report:

- Father Michael Gribble mentioned that The Cunneen Company Project is going well. Father Gribble asked Terri Scot to compare offerings from the last three months of 2010 to the last three months in 2011. There has been a 38.6 % increase!
- Father Michael Gribble announced that he will be made part-time chaplain at Ohio Dominican. He is very excited to be working with college students. A one year transition to a more full-time chaplain position.

Deacons' Report:

- Deacon Tom Johnston is happy to remain as Deacon for this parish!
- Deacon Tom Johnston asked the Parish Council to keep in mind the upcoming legislation regarding healthcare.... *A strong push to get us to pay for birth control.* Stay aware of what's going on.

Chairman's Announcements

- Michael Elton very impressed with the progress of the IT Committee.
- Michael asked Corey Schaal to talk about the Blood Drive efforts. A serious shortage of blood in the summer months. Cathedral members have attended a local blood drive and put them over their goal.
- Elizabeth Roach announced that the Social Concerns Committee will take on the Blood drive efforts in an effort to help build awareness for the upcoming Health Fair.
- Michael Elton asked that Parish Council Members who are in committees that have an obligation to make us aware of your efforts within the church. Please send your reports in to April as soon as possible.

Old Business/Action Items:

- Corey Schaal/**Parish Directory**. Working with Michael Elton to input pictures into the Parish Builder software. Waiting for pictures of other liturgical members to contribute their pictures. Matt Harper was not available to help out this week.
- Michael Elton announced that Donna Sims is not available to give the **Stewardship Committee** report.
- David Garick reported the successful progress of the **Cathedral E-Newsletter**. The new edition is finished and he presented paper copies of it. He asked that all committee and membership group leaders to submit pictures for the next newsletter as soon as possible. A note in the bulletin for all parishioners to give their email address so that they could receive their copies of the newsletter.
- Corey Schaal asked to make a correction with a name listed within the newsletter.
- Michael Chow/**FaceBook Page**. Our FaceBook page is public.

- Michael Elton asked each Council Member to recruit one new liturgical member. Help is especially needed for 5:25 pm Mass on Sundays.
- Deacon Tom Johnston asked that we need to have conversation with new liturgical members to make certain that they are Catholic.
- Michael Elton and David Garick pulled many beautiful pictures from David's album to add to the Cathedral website photo album.
- Michael Elton asked Jim Desmond to pull pictures of the RCIA candidates so that they can be displayed for the entire Cathedral to pray for them.
- Kim Mattox/**Cathedral Calming Room**. We met a couple of weeks ago about hosting s Family Expo for August 21st. We have an announcement in the bulletin. All volunteers need to enroll in the Protecting God's Children course before they are officially considered a volunteer.
- Michael Elton announced that the **Works of Anastasia** Ad Hoc Committee chair Felecia Krakowa is not present but committee members Don Leonard and Father Michael Gribble to give a brief report.
- Father Gribble said that he has been working with providing security for the art work.
- Michael Elton said that pictures of the most recent Gala are available for viewing now on the website.
- Michael Chow/**IT Committee**. We have currently eight members. We met last week and looked at refreshing the Cathedral website. We have a new member who is a web programmer. Michael also spoke about a strategic plan for IT. Michael also addressed how their committee could use Twitter, FaceBook and other social media to communicate to parishioners. Michael also talked about how we could use PayPal to get visitors to donate to the Cathedral.
- Barb Garick asked about Mass times and if they are linked to masstimes.com. Michael Chow said that our Cathedral is linked into MassTimes.com
 - David Owens/**Liturgical Minister Training**. A review of the Liturgical Ministers Guidelines for Lectors was last revised in October of 2010. Corrections have been discovered since that time. At the Lector Session in August, we hope to have a corrected guideline available. The Liturgical Minister Committee Meeting took place on Tuesday July 19th in the Undercroft. In the Lector Training/Refresher Session we ask that any new candidates audition with Deacon Tom prior to being put on the schedule. All LM's are reminded to dress appropriate to that Ministry, particularly that of Lector. Copies of the Liturgical Ministry Guidelines will need to be available for all to review at the Training Sessions and in the Sacristy. The topic of MC's being the Trainers exclusively for Altar Servers was discussed and we will remind any new candidates for that Ministry to schedule training with an MC at the Vigil Mass, or perhaps the Sunday 5:15 mass, when an MC can spend more individual and valuable time. By having the MC train, instead of the old shadowing program with another Server, we can develop some consistency, in all activities.

We discussed scheduling a Training/ Refresher session in September for the Ministry of Hospitality. Many Hospitality Ministers who do not attend will have the opportunity to be at additional sessions that will be forthcoming. It is recommended that in learning other Ministries, that new LM's learn the Hospitality Ministry before tackling others. The Hospitality Minister has an opportunity to observe better from that viewpoint. This Minister can learn more when attending mass and working with a Senior HM. The training schedule for Extraordinary Ministers will be held in January so as not to interfere with Christmas. Also discussed in our LM Committee meeting was the need for emergency phone numbers to be available in the Sacristy. This would help in the case of a priest absence, and any other emergency that should arise. We will not conduct a LM Committee meeting in August due to our Training schedule. A Committee Report will be provided to the Parish Council however, on progress. The July 10 MC training for the 5:15 pm Mass went very well.
- Jim Schnug asked if we would like to explore asking middle school aged children to participate in liturgical ministers. Deacon Tom Johnston is in favor of this suggestion.
- David Garick said that he is working on branding with Felecia Krakowka for the Cathedral.
- Michael Elton mentioned that the standing items are going to remain on the Action Items.

New Business

- Sherri Dembinski/ **Project First Day** inquiries. Don Leonard said the St. Vincent de Paul Committee handles this task. Special Mass Intentions need to be submitted to Sherri via email.
- Michael Elton emphasized the importance of recruiting to membership in the parish and in the various ministries and groups..

Strategic Question

- No strategic question will be discussed this month.

Closed Session:

- No closed session was held.

Next/Future Meetings:

- Michael Elton announced the next Pastoral Council meeting be held on Tuesday, August 30, 2011 at 7:00 pm.
- Written updates on Committees and Organizations due to Secretary by August 23rd.

Closing Prayer:

- Deacon Tom Johnston led the council in closing prayer at 8:13 pm.

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