

Saint Joseph Cathedral Pastoral Council
Meeting Minutes
February 22, 2011

1. The meeting was called to order by the Chairman at 7:00 PM.
2. The Opening Prayer was led by Deacon Tom Johnston
3. The Roll Call was done by Michael Eton in absence of our Secretary, April Griffith Taylor. Those not in attendance were as follows:

Father Michael Gribble	Convocation Meeting
Deacon James Gorski	Excused
Vicki Commeans	Unexcused
James Desmond	Excuses
Mark Farnham	Excused
April Griffith Taylor	Excused
Corey Schaal	Excused

4. A request had been previously made by Laura Farnham to allow her to open the meeting with her reports because of her very limited schedule. She had to leave immediately following her presentation.
 - A. Laura asks that those planning to attend the Gala, get their checks and RSVP's in to her ASAP she must get an accurate number of expected attendees as soon as possible.
 - B. Volunteers are needed to help in advance to set-up the rooms of the Athletic Club for the evening. Set up will begin at 9:00 AM on March 5th.
 - C. Volunteers are also needed to help break the rooms down at the end of the evening. Please let Laura Know in advance if you'll be able to lend your assistance.
 - D. Also, PC Members are asked to help at the Gala with "crowd control" to help move people to appropriate rooms for the Program/Presentations as well as "spotters" to watch for bidders in the crowd during the auction.
 - E. Envelopes were distributed to Council Members, who were asked to help sell raffle tickets. Please turn the "filled-out" tickets and money into Laura Farnham or Felecia Krakowka ASAP
 - F. One of the official sponsors of the Gala is *The Saint Joseph Cathedral Pastoral Council*. If there are still Members who would like to contribute and be a part of this cause, please contact Laura ASAP.
5. *The Rector's Report* was delivered by Michael Elton in the absence of Father Gribble.
 - A." *David Owens has been asked to form a committee consisting of a representative form each of the following ministries: Lectors, Eucharistic Ministers, Hospitality Ministers and Altar Servers. I believe this will aid in communication.*"
 - B." *Work is scheduled to begin replacing the front steps of the Cathedral during the month of March.*"
 - C." *I have invited a member of the Cunneen Company to speak with the Finance Committee, The firm has helped a number of parishes in the diocese increase their offertory collection and initiate to parishioners, the idea of electronic transfer of funds. This meeting is planned for Friday, February 25th.*"

D. "With the grant from The Catholic Foundation (That Terri Scott acquired) the Blessed Sacrament Chapel is now being refurbished."

E. "Don't forget to support our children by supporting the upcoming Gala!"

6. The Deacons' Report:

- A. Deacon Johnston sadly announced that the father of Deacon James Gorski died. The funeral will be held on Thursday, February 24th at Dominic's Catholic Church in Youngstown, Ohio. The family has requested that in lieu of flowers, donations be made to *The Saint Dominic's Catholic Church Restoration Fund*. Contributions for this fund can be given to Deacon Johnston and he will arrange for one lump check to be sent.
- B. On May 5th, a group of men will plan to leave the Cathedral for the Men's Convention to be held at the Veteran's Memorial.
- C. Please be mindful and respectful of the temporary location of The Blessed Sacrament in the Cathedral.

7. The Chairman's Report:

- A. Pew Cards have been revised to clarify the first entry to read "Ask a Hospitality Minister for a *Parishioner Welcome Packet*". Dave Garick has revised the cards so that there will be no misconception as to what is needed in order to properly register as a new parishioner. *The Welcome Packets* are being prepared and will be available for distribution by the HM's and at the stone table very soon.
- B. Once again, PC Members are asked to identify themselves to the parish by wearing their name badges as long as they are not participating in the liturgy at the time. They should also be worn during social events. The badges have been re-designed with magnet backs so they will not damage delicate fabrics. Badges will be re-ordered for Marilyn Tomasi and Jim Schnug.
- C. There will be six (6) pastoral Council terms that will expire April 30, 2011. Father Gribble has announced that anyone who chooses to remain on Council when their term expires is welcome to do so. If they choose to continue in their current position, they will be installed on May 1st for an additional three years.
- D. **It is most important that you send notice be sent in writing (email is fine) to Father Gribble no later than April 1st advising him as to whether you accept or do not accept his offer of re-nomination.**

8. Action Items:

- A. Corey Schaal was not in attendance to present the new Parish Pictorial Directories.
- B. The Communication Committee (David Garick and Don Leonard) has created a terrific first edition of the Cathedral's new *E-Newsletter* that will be introduced within the next week. It will be one of four E-Newsletters that will be sent-out to all parishioners as well as published on www.saintjosephcathedral.org four times a year with the first being at the beginning of Lent A piece to be proud of. (A copy of the first draft is attached.)
- C. Felecia Krakowka announced that work is progressing on the upcoming "HEART FOR THE HOMELESS" project. An attorney is counseling on the handling of the funds for the event.

9. There was no additional Old Business to be discussed.

10. New Business:

- A. Beginning with Lent, the Deacons will be working in coordination with the Spiritual Life Committee to reintroduce Holy Hour/Exposition. Later in this report, Details follow:

Lenten Activity—Holy Hour with Exposition of the Blessed Sacrament

Proposed topics:

<i>3/13/11</i>	<i>Baptism in Scripture: Our Great Foundation</i>
<i>3/20/11</i>	<i>Baptismal Symbols: God Makes the Common Holy</i>
<i>3/27/11</i>	<i>Baptism and Initiation: Welcoming the New Christian</i>
<i>4/3/11</i>	<i>Baptismal Covenant: God's Promise to Us and Ours to Him</i>
<i>4/10/11</i>	<i>Baptism and Mission: Our Call to Witness the Good News</i>

Proposed order of celebration:

Mass as usual

Distribution of Communion

Exposition

Prayer after Communion

Incensing and Closing Song

Liturgical ministers exit sanctuary and go directly to sacristy

Silent adoration 15 minutes

Greeting }

Opening Prayer } 30 minutes

Reading }

Homily }

Silent adoration 10 minutes

Benediction/Reposition/Acclamation 5 minutes

- B. There was no additional *New Business*

- C. There was not a call for a *Closed Session*

- D. The next Pastoral Council meeting will be held on March 29, 2011 at 7:00 PM in the undercroft. Advance committee/membership group reports will be due to the Secretary by March 22nd.

- E. Closing:

Michael Elton adjourned the meeting at 8:30 PM and Deacon Johnston led the closing prayer.