

**Saint Joseph Cathedral Pastoral Council**  
**Meeting Minutes**  
**August 30, 2011**

**Opening Prayer:**

- Michael Elton began the Pastoral Council meeting at 7:01 pm.
- Father Michael Gribble led the council with the "The Lord's Prayer".

**Roll Call:**

- Secretary April Griffith Taylor led the roll call.
- o Absences –
  - **Michael Chow**                      **Excused**
  - **Laura Farnham**                    **Excused**
  - **Mark Farnham**                    **Excused**
  - **Jim Gorski**                        **Excused**
  - **Matt Harper**                      **Excused**
  - **Felecia Krakowka**                **Excused**
  - **Elizabeth Roach**                **Unexcused**
  - **Donna Sims**                      **Unexcused**

**Approval of Minutes:**

- Michael Elton asked the council to refer to the July 26, 2011 Meeting Minutes (handout #1) for any changes or additions. There were none.
  - Corey Schaal made the motion to approve the the July 26, 2011 meeting minutes and David Owens seconded the motion. Minutes was unanimously approved by Council.

**Rector's Report:**

- Father Gribble has been spending part of his schedule in his new job as Chaplain of Ohio Dominican University.

**Deacons' Report:**

- Deacon Tom Johnston announced that David Owens is the new lead person for Liturgical Ministry training and Michael Elton is in charge of the scheduling of all Liturgical Ministers.
- Deacon Tom Johnston announced that the Liturgical Ministry Retreat will be held on October 11<sup>th</sup> 6 – 9pm at The St. Therese Retreat Center. Father Michael Gribble, our Rector, will be our guest speaker.
- Deacon Tom Johnston announced that the Christmas Giving Tree event is a go on this year in conjunction with the Bidden Center.

**Chairman's Announcements**

- Michael Elton asked the Parish Council to mark their calendars for October 30<sup>th</sup> at 7:00 pm for the 2<sup>nd</sup> Annual Our Lady of Palestine Event.
- Michael Elton asked the committee and membership group heads to review the meeting space requirements for any changes.
- Sherri Dembinski, our Parish Secretary, will be updating the bulletin insert regarding these groups soon. Barb Garick and Jim Desmond asked Sherri for committee room changes to be made on bulletin.
- Michael Elton announced that the YWCA asked that the Cathedral basement be used as an emergency evacuation for women who live at their facility. Nancy Thornock, Deacon Tom Johnston, Corey Schaal and Marilyn Tomasi asked specific about specifics regarding accommodations and other legal issues. Michael Elton said that he will review this matter as well as emergency evacuations for the Cathedral.

**Old Business/Action Items:**

- Corey Schaal/**Parish Directory**. After the meeting tonight, we have a few minor changes to make and we should have a rough draft of the directory. He asked the Parish Council to review this information. Michael said that people with their pictures in the bulletin will include names, addresses and telephone numbers. We are ready for the final printing.
- Michael Elton announced that Donna Sims is not available to give the **Stewardship Committee** report.
- Michael thanked all committees for their timely reports.

- David Garick/**FaceBook Page**. David and Nancy Thornock said that the FaceBook page is public and viewable. David announced that the Parish Newsletter next issue will be circulated next week.
- Michael asked each Council Member to continue recruiting one new liturgical member. David Owens said that the 5:15 pm Mass needs ministry the most. Michael said that we should wait until September to make a bulletin announcement so that vacationers will be back at the parish from summer vacations.
- Jim Desmond/RICA. Jim will work on posting pictures for the upcoming September 14<sup>th</sup> new member's class.
- Jim Schnug/PSR. Jim said that he has turned the idea of having PSR candidates to be trained as Altar Servers to Deacon Tom.
- Kim Mattox/**Cathedral Calming Room**. The room is completed and looks great.

### **New Business**

- Nancy Thornock/**Cathedral Choir**. Nancy passed out a brochure on the upcoming concerts for the choir. September 11<sup>th</sup> the choir returns.
- Renee Morkassel/**Cathedral Trip**. Wants to put together a bus trip to visit the Shrine Saint Maria Stein. Renee has been to the shrine and has really enjoyed the museum. David Garick said that it would be a wonderful ideal. Michael Elton suggested a Sunday trip would be great. The date for the trip will be set before the next meeting.
- Michael Elton/**Pew Cards**. Michael asked that the Parish Council review the changes to the pew cards that were made and distributed for review.
- Michael Elton/**Time and Talent Opportunity Handout**. Michael wanted the Council to review the Time and Talent Opportunities handout. He said that Sherri Dembinski will pass this form out to new members.
- Sherri Dembinski and Terri Scott/ **ParishSoft Utilization**. Sherri and Terri reported how the new parish software will link all parishioners to such things as committees. Sherri needs to have a contact name of each committee member so that she can send a report to that committee. Sherri also asked for volunteers for office work. Barbara, our Housekeeper, is retiring on August 31<sup>st</sup>. Sherri also announced that all bulletin announcements need to be submitted to her by 4:30 pm the Friday before publishing in the next week's bulletin.
- Nancy Thornock suggested that the Welcoming Committee could relieve Sherri of some of the burdens of contacting a committee when someone wants to help with a committee or project.
- Michael Elton asked the Parish Council to review the New Parishioner Welcome Package.
- Terri Scott/**Sandwich Distribution**. Since Barbara will be retiring tomorrow, we need some help handing out sandwiches from 9:30 to 10:00 am on Tuesdays through Fridays. Marilyn Tomasi suggested that each parish committee rotate in helping with this assignment. Father Gribble suggested that we also need to open this request with parish members as well. Kim Mattox suggested that we recruit daily parish members for this assignment. Kim also suggested us to ask local high schools who must commit to community service, to volunteer. Bulletin announcements and flyers will be issued to all parish members.

### **Strategic Question**

- No strategic question will be discussed this month.

### **Closed Session:**

- No closed session was held.

### **Next/Future Meetings:**

- Michael Elton announced the next Pastoral Council meeting be held on Tuesday, September 27, 2011 at 7:00 PM
- Written updates on Committees and Organizations due to Secretary by September 20th.

### **Closing Prayer:**

- Deacon Tom Johnston led the council in closing prayer at 8:26 pm.